

Policy Number	HR048
Current Version	1
Policy Maintained by	Deputy CEO, Director Programs & Quality
Reviewed & Approved by CEO	June 2019
Scheduled Review Date	June 2020

1. Purpose of Policy

Playgroup NSW connects people to strengthen child, family and community wellbeing, through playing and building communities of support.

- 1.2 This policy is a guideline that applies to all Playgroup committee members while participating in Playgroup NSW activities.

2. Policy Guidelines

- 2.1 Any person volunteering, participating, working or otherwise involved in Playgroup NSW activities must be aware of and act in a manner that respects Playgroup NSW Values and Vision

3. Our Vision

Playgroups are accessible to all families with children 0-5 in NSW, resulting in enhanced development, wellbeing and support for carers and children; and thriving communities.

4. Our Values

Passionate

We are passionate about early childhood development and building connections between families and their communities through playgroup related activities

Loyal

We are loyal to our staff, partners, members, their children and communities. We respect each other and work together toward common goals

Accountable

We are honest, accountable and follow through on our commitments

Young at Heart

We generate new ideas and opportunities to advance and enrich the organisation and the contribution we make to our communities, the lives of our members and children, and our broader stakeholders

5. Volunteer Committee Member requirements

All participants are requested to follow the directions provided by Playgroup NSW in the Playgroup Manual and playgroup tools and policy documents, to support best practice playgroup operation.

- All members participating in a playgroup will be treated with respect and in an inclusive manner.
- Provide current Working with Children Check number to Playgroup NSW prior to commencement of volunteer duties if the committee member is attending without their children in their care.
- Ensure all activities are age appropriate and delivered in a safe environment.
- Treat all children equally.
- Support positive and respectful behaviour in group activities.
- If you are a non-carer volunteer, ensure another adult is present or in view when interacting with children.
- In cases where there are concerns regarding a child's wellbeing, immediately notify the Playgroup NSW by calling 1800 171 882.
- Provide positive role modelling for families in behaviour and language.
- Act at all times in the best interest of the Playgroup movement, and not knowingly or intentionally defame, slander or dishonour the organisation.
- Playgroups are a smoke free environment.
- Respect and value difference and respect the privacy and confidentiality of all members and volunteers.
- Support families to develop skills and knowledge in volunteering at playgroup.

Variations

PGNSW reserves the right to vary or replace this policy from time to time.

Volunteer / Committee Member Acknowledgement

By signing this document you are agreeing to this code of conduct and will conduct all interactions with each other and the public in an appropriate manner.

Your name:

Signed:

Date:

Email:
